

Facilities Committee Meeting Minutes

November 6, 2017

Room 200 – Tredyffrin/Easttown Administration Office

7:00 p.m.

Attending all or part of the meeting:

Board Committee Members:	Michele Burger, Chair, Kevin Buraks, Todd Kantorczyk, Edward Sweeney
Other Board Members:	Dr. Roberta Hotinski, Rev. Scott Dorsey, Virginia Lastner, Douglas Carlson
T/E School District Representatives:	Dr. Richard Gusick, Art McDonnell, David Francella, Marshall Barkman, Stephanie Demming
Other:	Dan Jalboot from Daley + Jalboot Matt Heckendorn and Mitch Shiles from Heckendorn Shiles Architects (HSA)
Community Members:	Tracy Johnson, Cindy Verguldi, Christine Wright, Doug Anestad, Kyle Boyer , Shane Connell, So Yung Jang

Public Comment:

- Cindy Verguldi commented on the TEMS kitchen.
- Doug Anestad commented on solar panels.

Approval of the Minutes:

- The Committee approved the minutes from the October 10, 2017 meeting.

Construction Report:

- Mr. McDonnell stated there were no new change orders to present to the Committee.

Gift to Hillside Elementary School – HES PTO:

- Tracy Johnson from the HES PTO presented the Committee with a gift of four bottle filler water fountains with a value of \$6,000. These new units are more efficient than the existing fountains. The Committee accepted the gift and thanked Mrs. Johnson for the generous donation.

Garden for Beaumont Elementary School:

- Principal Stephanie Demming presented a proposal to install a garden at BES. Designer So Young Jang is advising the BES HSA on the garden which estimated to be three 4 x 10 foot plots. They plan to apply for a grant to help with the cost of the garden. The Committee thanked Mrs. Demming and Mrs. Jang, and asked that they return to update them on their progress at a future meeting.

Eagle Scout Project Proposal at DES:

- Eagle Scout Shane Connell presented the Committee with a potential gift of a buddy bench at DES. Shane will be responsible for the purchase and labor needed to install the bench and the District will supervise its installation. The Committee accepted the gift and thanked Shane for the donation.

Infrastructure Report:

- Mr. Heckendorn reviewed the 2017 Infrastructure Report projects and their related fees for the 2018-19 Projects. The 2018-19 projects are divided into three bid packages, with an estimated cost of \$2,665,847. HSA fee schedule was presented as a not to exceed amount of \$344,340. The Committee approved the project list and the HSA fee schedule and directed it be placed on the consent agenda at the next Board meeting.

Roof Survey Proposals:

- Mr. McDonnell reviewed the two proposals from ARMM Associates. ARMM will develop bid plans specifications for roof projects at BES and TEMS next summer for a fee of \$18,000. In addition, ARMM will develop a District-wide roof survey that will include infrared scan, sampling, visual assessments, cost estimates for roof replacements and maintenance program recommendations for a fee of \$43,000. The Committee accepted both proposals and directed they be placed on the consent agenda at the next Board meeting.

Other:

- Mr. Heckendorn reviewed a potential future Parking expansion projects at VFES and CHS.
- Mr. Heckendorn and Dr. Gusick reviewed potential future classroom expansion projects at both TEMS and CHS. Both the parking and classroom expansion projects will be listed on the Infrastructure report for future years beyond 2018.
- The Committee directed HSA to develop a fee proposal to perform a feasibility study for the enhancements detailed in TPD's Traffic study at CHS, TEMS, VFMS, and VFES. The Committee asked HSA to work with TPD and the appropriate engineers to develop the fee proposal for the study.

Public Comment:

- Doug Anestad commented on the Infrastructure Report
- Kyle Boyer commented on the potential CHS Parking Project

Future Meeting Dates:

- Tuesday, December 5, 2017 at 7:00 PM at the TEAO.

Adjournment:

- The meeting adjourned at approximately 9:59 p.m.